

INSTRUCTIONS FOR VOTING ABSENTEE BY MAIL: PAPER BALLOTS

Marking your ballot...

1. Mark your ballot with a pen. Mark your choices clearly with an "X" .
2. Do not vote for more candidates than the instructions for an office indicate.
3. If you change your mind after you've made a mark, cross out both the mark and the candidate's name. Then mark your choice.
4. If you want to vote for an official write-in candidate, write the name under the office, or use a sticker or stamp to attach the name and office to the front of the ballot.
5. In a general election, be sure to read the instructions on the ballot if you decide to vote a straight ticket.

When you finish voting...

1. (Do NOT remove the stub from your ballot.) Fold your ballot and put it in the envelope #1, and seal #1.
2. Put envelope #1 inside envelope #2 and seal #2.
3. Fill out the top section of the form on #2, titled "Voter: Complete and Sign the Following Statement." **Be sure to sign there.**
4. If you received assistance in voting, have the person who helped you sign next to your name.
5. **On the other side, next to the clerk's address, sign your name across the seal of the envelope. This protects the security of your absentee ballot.**
6. Return your ballot as soon as possible. If it is late, it cannot be counted.
 - * If someone hand delivers the ballot for you, it must be delivered to the clerk by the last business day before the election. No person may hand deliver more than two ballots.
 - * If you mail the ballot, it must either --
 - be received by election day,
 - bear a U. S. postmark dated on or before election day and be received before the canvass begins (3 to 5 days after the election), or
 - * An absentee ballot will be accepted if received through the mail on the day after the election without a postmark.

INSTRUCTIONS FOR VOTING ABSENTEE BY MAIL: OPTICAL SCAN BALLOTS

Marking your ballot...

1. Mark your ballot with the pen (black or blue ink). Fill in the oval for your choices.
2. Do not vote for more candidates than the instructions for an office indicate.
3. If you change your mind after you've made a mark, cross out both the mark and the candidate's name. Then mark your choice.
4. If you want to vote for an official write-in candidate, write the name in the space provided under the office and fill in the oval beside it, or use a sticker or stamp to attach the name and office to the front of the ballot.
5. In a general election, be sure to read the instructions on the ballot if you decide to vote a straight ticket.

When you finish voting...

1. (Do NOT remove the stub from your ballot.) Fold your ballot and put it in the envelope #1, and seal #1.
2. Put envelope #1 inside the envelope #2, and seal #2.
3. Fill out the top section of the form on #2, titled "Voter: Complete and Sign the Following Statement." **Be sure to sign there.**
4. If you received assistance in voting, have the person who helped you sign next to your name.
5. **On the other side, next to the clerk's address, sign your name across the seal of the envelope. This protects the security of your absentee ballot.**
6. Return your ballot as soon as possible. If it is late, it cannot be counted.
 - * If someone hand delivers the ballot for you, it must be delivered to the clerk by the last business day before the election. No person may hand deliver more than two ballots.
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 - be received by election day,
 - bear a U. S. postmark dated on or before election day and be received before the canvass begins (3 to 5 days after the election), or
 - * An absentee ballot will be accepted if received through the mail on the day after the election without a postmark.